

## Recognition of internships and work placements

	<b>EUV</b>	<b>AMU</b>
<b>Duration of Internships</b>	<p>Full-time (35-40h per week)                      5 to 6 weeks for 6 ECTS                      7 to 8 weeks for 9 ECTS                      10-11 weeks for 12 ECTS (SPO2020)                      9.5 to 11 weeks for 12 ECTS (SPO2023)</p> <p>Part-time work placements must be extended accordingly</p>	<ul style="list-style-type: none"> <li>MoDE 2020-2023: Minimum duration 380h (3 months)</li> <li>MoDE 2024: Minimum duration 480h (12 weeks)</li> </ul>
<b>ECTS</b>	Up to 12 ECTS	<p>MoDE 2020-2023: 12 ECTS                      MoDE 2024: 18 ECTS</p>
<b>Recognition procedure</b>	<p>1. The following documents must be sent to <a href="mailto:study-ens@europa-uni.de">study-ens@europa-uni.de</a> for pre-evaluation:</p> <ul style="list-style-type: none"> <li>Application form for internship recognition</li> <li>Internship certificate issued by the company                             <ul style="list-style-type: none"> <li>including duration, weekly workload and completed tasks</li> <li>signed by the internship supervisor</li> </ul> </li> </ul> <p>2. MoDE Examination board evaluates the documents</p> <p>Positive decision:</p> <ul style="list-style-type: none"> <li>Examination office of the EUV will register the internship</li> </ul>	<p>1. The following documents must be sent to <a href="mailto:filip.bialy@amu.edu.pl">filip.bialy@amu.edu.pl</a></p> <ul style="list-style-type: none"> <li>Report on internship or previous employment signed by the internship supervisor</li> </ul>
<b>Further information</b>	<ul style="list-style-type: none"> <li>Substitution of missing ECTS by participation in workshops offered by the Viadrina Founders Center (Gründungszentrum)                             <ul style="list-style-type: none"> <li>1 workshop (16 hours) = 1 ECTS</li> </ul> </li> <li>Work placements can be recognized (requirements: see Annex 3 SPO below)</li> </ul>	<p>Dr. Filip Biały (<a href="mailto:filip.bialy@amu.edu.pl">filip.bialy@amu.edu.pl</a>) provides further information on requirements</p> <ul style="list-style-type: none"> <li>Work placements can be recognized (requirements: see <i>Mandatory Student Internship Regulations</i>)</li> </ul>
<b>Official documents providing all details</b>	<p><b>Annex 3 SPO 2020</b>  <a href="https://europeannewschool.eu/images/Study/Annex3_SPO2020.pdf">https://europeannewschool.eu/images/Study/Annex3_SPO2020.pdf</a></p> <p><b>Annex 3 SPO 2023</b>  <a href="https://www.europeannewschool.eu/images/Study/Annex3_SPO2023_incl_Recognition_Procedure.pdf">https://www.europeannewschool.eu/images/Study/Annex3_SPO2023_incl_Recognition_Procedure.pdf</a></p> <p><b>Application form for internship recognition</b>  <a href="https://europeannewschool.eu/images/Study/Application_Form_Internship_ENS_2024.pdf">https://europeannewschool.eu/images/Study/Application_Form_Internship_ENS_2024.pdf</a></p>	<p><b>AMU MoDE Mandatory Student Internship Regulations</b>  <a href="https://www.europeannewschool.eu/images/Study/AMU_Internship_Regulations.pdf">https://www.europeannewschool.eu/images/Study/AMU_Internship_Regulations.pdf</a></p> <p><b>Appendix 4. Report on internship or previous employment</b>  <a href="https://www.europeannewschool.eu/images/Study/Appendix4_Report_on_Internship.pdf">https://www.europeannewschool.eu/images/Study/Appendix4_Report_on_Internship.pdf</a></p>